

**PRIVATE EQUITY
SUMMIT
FUNDRAISING
& DEAL ACADEMY**

18 - 19 JANUARY, 2018

TRAVEL AND LOGISTICS INFORMATION AND ASSISTANCE

A. EVENT VENUE INFORMATION

DAY ONE
FUNDRAISING & DEAL ACADEMY
10.00 A.M.
THURSDAY, 18TH JANUARY 2018
CIVIC TOWERS,
GA1, OZUMBA MBADIWE STREET,
VICTORIA ISLAND, LAGOS.



DAY TWO
THE PRIVATE EQUITY SUMMIT
9:00 A.M.
FRIDAY, 19TH JANUARY 2018
THE GRAND BALLROOM,
THE LAGOS ORIENTAL HOTEL,
3, LEKKI ROAD, VICTORIA ISLAND, LAGOS.



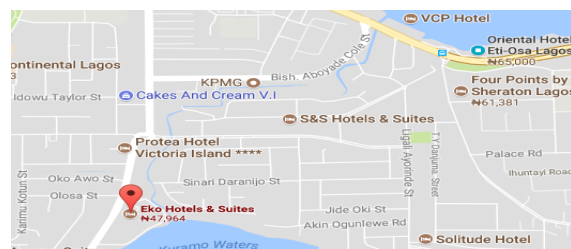
B. HOTELS BOOKING ROOMS AT THE LAGOS ORIENTAL HOTEL

Participants may take advantage of discounted room blocks at the Lagos Oriental Hotel subject to availability. Please use the booking code **“PESUMMIT2018”** when booking directly with the hotel

OTHER NEARBY HOTELS

If rooms at the Lagos Oriental Hotel are unavailable, you may wish to consider the following hotels located at nearby locations which past guests have stayed at before, also quoting the booking code **“PESUMMIT2018”** to access discounted rates that we have arranged for participants:

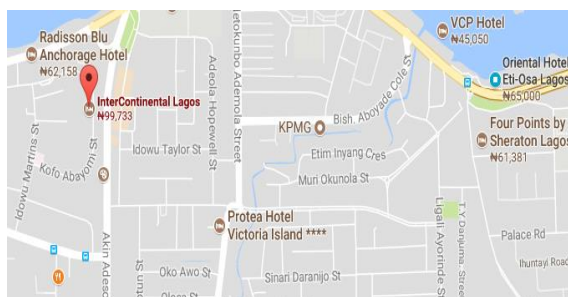
Eko Hotels & Suites,
1415, Adetokunbo Ademola Street,
Victoria Island, Lagos
+234(0)1 277 2700



reservation@ekohotels.com

InterContinental Hotel Lagos

Plot 52 Kofo Abayomi Street
Victoria Island, Lagos
+234(0)12366666
reservations.lagos@ihg.com



The Four Points by Sheraton Hotel

Plot 9/10 Block 2 Oniru Chieftaincy Estate,
021189, Lagos
+234(0)14489444
reservations.lagos@fourpoints.com



C. VISAS

Anyone who does not hold a Nigerian passport or an ECOWAS passport will need a visa to enter Nigeria to attend the Summit and the Academy. We recommend that you check the relevant Nigerian High Commission website for your jurisdiction that you apply for your visas as soon as possible. Please visit the Nigerian High Commission website using any of the links below to access the application forms and process.

South Africa

<https://visacentral.co.uk/nigeria-visa>

United State of America

<https://visacentral.co.uk/nigeria-visa>

United Kingdom

<https://visacentral.co.uk/nigeria-visa>

United Arab Emirates

<https://visacentral.co.uk/nigeria-visa>

If you require any of the following documents or any other document not listed in connection with your visa application, please contact us as soon as possible to make them available:

- Letter of invitation;
- Proof of your business appointments in Nigeria;
- Certificate of the firm's incorporation of the company in Nigeria;

Please note that, to facilitate the provision of the above-mentioned documents, we will require the following:

- Authority to which the letter should be addressed

- Name of individual as written on the passport data page
- A copy of the passport bio data page
- Date of travel and return

In order to have your visas ready in time for the Summit, it is advisable to complete and return visa requests as soon as possible.

D. FURTHER ENQUIRIES

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 Partners
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 + 234 1 4622307-10

Cindy Emele
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 Partners
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E. AIRLINE OPTIONS

Murtala Muhammed International Airport, Lagos, is the nearest airport to the Lagos Oriental Hotel (30 km, 60 minutes away). This airport offers flights to and from different destinations around the world. Below are a list of some international airlines that travel to Lagos from various destinations:

International Airlines (Nigeria representatives):

- Virgin Atlantic: <https://www.virginatlantic.com/>
+234 (0) 1 4612747, +234 (0) 1 4483000
- British Airways: <https://www.britishairways.com/en-us/home#/>
+234 (0)800 2222 557, +234(0)708 0601 736
- Lufthansa: <http://www.lufthansa.com/ng/en/Homepage>
+234 1 4612222
- Air France: <https://www.airfrance.ng/>
+234 1 2778070
- KLM: <https://www.klm.com/home/ng/en>
+234 1 2778050
- Emirates: <https://www.emirates.com/ng/English/>
+234 1 460 9949
- Etihad: <https://www.etihad.com/en-ng/>
+234 1 4609940
- South African Airways: <https://www.flysaa.com/>
+234 1-270-2681
+234 1-774-3197

Local Airlines:

If you would like to travel around Nigeria during your stay, below are contact details for some local airlines that you may wish to consider:

- Arik: <http://www.arikair.com/ng>
+234 (0) 1279 9999, +234 08077793501
- MedView: <http://medviewairline.com/>
+234 (0)1-4540928, +234 07082543952
- Dana: <http://www.flydanaair.com/>
+234 07003593262
- Air peace: <https://www.flyairpeace.com/>
+234 08140409808, 0700-35924-773223

F. Airport Assistance and Transfers

It is recommended that you travel from the Lagos international airport to your hotel using a pre-booked taxi. Partners HC among others, is a travel management company that provides airport assistance including “meet & greet” and protocol services and which can arrange airport transfers within Lagos.

We recommend that you contact them directly to make arrangements before your arrival. Please find their contact details below:

Vivian Anyama

Administration Manager
Partners HC International Group
3rd Floor, MMIA
Ikeja, Lagos.
Tel: 234 908 710 9141
Ops: 234 704 488 8844/ 234 810 000 0742
www.partners-hc.com

Taxis

For travel within the city, please find below details for Uber and Taxify in Nigeria:

UBER

Website: <https://www.uber.com/en-NG>
Tel: +44 (0)1223 715 715

TAXIFY:

Website: <https://taxify.eu/cities/lagos/>
Tel: +44(0)1223 704 704

Kindly contact pesummilogistics@uubo.org if you require any further information or assistance. We look forward to seeing you!